

## INFORMATION FOR PROSPECTIVE LOCAL 8 MEMBERS

**New Members** must be residents of Alberta and are required to:

- Visit the Local 8 office in Edmonton or Calgary and complete all necessary application forms
- Pay an initiation fee of \$50.00 plus two months' base dues in advance. (Base dues for journeymen are \$55.00/month working and \$41.50/month non-working; and for apprentices \$35.00/month working and \$26.75/month non-working)
- Provide a copy of driver's license or other valid government-issued photo ID
- Provide proof of qualification (journeyman card, apprentice card and/or blue book, proof of experience for sheeting/ cladding/decking) and copies of all valid safety cards

The Application Forms package includes enrolment forms for:

- The Sheet Metal Workers International Association
- The Alberta Sheet Metal Workers Retirement Trust Fund. Contributions to the fund are 100% paid by the employer.
- Coughlin & Associates, administrators of Local 8's Health & Welfare Plan. Again, premiums for the plan are paid by the employer. Remittances to the plan are made the month following the hours worked, and a member becomes eligible on the first day of the month following Coughlin's receipt of payment for 260 hrs.
- Accidental Death Coverage Policy provided by the Sheet Metal Workers' International Association & Local 8 Privacy Policy outline

More information on the Pension and Health & Welfare plans can be found on the **Wages & Benefits** page of our website ([www.local8.ca](http://www.local8.ca)).

**Previous Members** whose membership has been suspended within the previous two months must pay a re-instatement fee of \$75.00 plus two months' base dues in advance.

If the suspension period has been for over two months, a re-initiation fee of \$100.00 plus two months' base dues is required. An additional fee of \$100.00 per previous suspension is levied. **These fees must be paid prior to being registered on the out-of-work books or being dispatched for work.**

**Members from other SMWIA Locals** can apply to work with Local 8 temporarily as Travelers from their home Local. Full details of Local 8's travel card policy can be found **here**.

Members of other Locals planning to relocate to Alberta are required to request a Transfer Card from their home Local which must be deposited with Local 8 within 30 days of issue. Information on Alberta's apprenticeship program can be found at [tradesecrets.alberta.ca](http://tradesecrets.alberta.ca) and a downloadable form to transfer out-of-province apprenticeships can be found **here**. You may also want to check the financial assistance available to Apprentices **here**

**Prospective members interested in working in Alberta's Oil Sands**, please check **SAFETY COURSES REQUIRED** and **DRUG & ALCOHOL POLICY**

**Our current Provincial Agreement Wage Schedules** fall into two categories - industrial and commercial. You'll find the current rates on our **Wages & Benefits** page and just above the wage tables you'll find links to the full text of the agreements in .pdf format, available for downloading or viewing. On the left margin, you'll find a link to the Construction Labour Relations, Alberta agreements page. All current provincial agreements are on their site, along with special agreements and project labour agreements.

**Once your application is complete** and all fees are paid, members can register on the out-of-work books by contacting the dispatch dept. at the Edmonton office – 780-426-3375 or toll free at 1-800-262-9083, extension 229; or by email to [dispatch@local8.ca](mailto:dispatch@local8.ca) Members must check in by phone or e-mail at least once every three weeks to retain their position on the out-of-work lists.

Available jobs are posted on the **Job Postings** page of our website site at approximately 4:30 PM every day. Members can respond by 9:30 AM the next day, either by phone or e-mail to [dispatch@local8.ca](mailto:dispatch@local8.ca) In the message, include your name, classification, phone number and job number(s) you're applying for. Please ensure you have all necessary up-to-date safety cards, etc required for the job.

Successful members will be notified and a dispatch issued along with any details required for the job. Please note that your dues must be paid up for one month in advance of month commencing work (i.e. dues must be paid through October to obtain a dispatch for a job starting in September). All members working for Local 8 contractors **MUST** request a dispatch, even when job has been solicited or the member has been name-hired.

Once a member is working with a Local 8 signatory contractor, base dues & working dues will be withheld from wages & remitted to Local 8. It is always a member's responsibility to ensure his dues are up-to-date, even when working. Members can call either of our offices and our staff will be happy to check your dues status. Membership may be suspended if dues are more than two months in arrears.